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WELCOME
BIENVENIDOS

Children enjoying the benefits of a Tri-City playground

The Tri-City Bi-cultural People's Center
675-81 South 19th Street
Newark, New Jersey 07103
Telephone: 374-5252 or 374-9449

Tri-City Citizens Union for Progress, Inc. was founded in 1967 by civil rights activists from Newark, Jersey City and Paterson.

Although Jersey City and Paterson are no longer active, the goals of the organization remain the same.

1. Economic development of the community

2. Education of children and adults for the world of work

3. Greater awareness of the cultural heritages of the community

4. Wider civic participation

5. General community rehabilitation

Our belief is that self development and cooperation will rebuild our cities.

This is the philosophy of our People's Center, where children and adults learn and work together.

Other Sources Available at Tri-City Citizens Union

. Amity Village Housing - modernized apartments
  Rental Office - 675 So. 19th Street
  Tel. 374-5252

. Women & Children's Health Action Project
  582 South 19th Street - 372-1290
  Clinic Hours-Monday thru Saturday-
  by appointment

. Neighborhood Aid and Information Center - 371-5977
  668 South 20th Street
  Center open-Monday thru Saturday

. Transportation (Project Go!) - 371-5977
  Monday thru Friday

. Neighborhood Revitalization - 374-2717
  692 South 20th Street
  Information about home improvements, energy conservation, city services, etc.

. Neighborhood Youth Programs - 371-5977
  After School and Saturday -
  Activities for children 9 - 16 years old.

What will the People's Center offer you and your child?

LEARNING SKILLS:

The Bi-Cultural Day Care Project serves pre-school aged children whose parents work or attend school. Emphasis is on language arts development which means helping each child become proficient in her/his home language as well as the second language, citizenship participation and physical development.

THE CRUSADE FOR LEARNING STUDY HELP PROJECT serves school aged children of working or studying parents. Use of innovative learning tools in language arts and maths is stressed.

Activities are designed to help the child in his total education growth and development.

All play activities are designed to help the children think, listen and speak clearly. Staff encourage their physical, emotional and intellectual growth.

Concepts are taught through exposure to music, science, art and social studies geared to the child's learning level.

HEALTH & PHYSICAL DEVELOPMENT:

Health - each child must have a complete physical exam. By State Law your child must have completed all immunizations before enrollment in the program.

Through curricula designed to teach good nutrition each child learns what makes their body healthy and through the physical use of their bodies they begin to know what makes it strong and healthy. We strive to help each child become agile, flexible and develop strength and endurance.

GOOD CITIZENSHIP: Learning ways of sharing and helping one another, at work, at school and at play. The children are taught to be responsible for their actions, to treat all people as equals and to obey rules.

PARENT INVOLVEMENT:

This is your program. Your ideas, criticisms and help are necessary to keep it going.

Make sure you belong to at least one committee.

Your participation can ensure a quality program for our children.

Child Care Admission Criteria

1. Income - All parents must meet title XX income guidelines and present proof of income (check stub, welfare statement, etc.) The income level is verified every six months.

2. Priority - Will be given to working parents and those enrolled in school.

3. Spanish Speaking - English not spoken in the home. Spanish speaking children will be placed immediately until they make up 1/3 of enrollment.

4. Residency - Day Care children must be residents of Newark (because the city of Newark provides the match Funds). Residents of Tri-City 12-square block area or within walking distance of center have priority.

5. Health - Each child must have a complete physical exam per Tri-City's CHAP standards. By State Law you child must have completed all immunizations before enrollment in the program.

Sub Committees

Volunteers are always needed in:

Daycare	Fund Raising
Kindergarten/After School	Women's Health
Food and Nutrition	Children's Health

VIII Parent Participation

Parent Agreement:

At enrollment each parent signs an agreement which spells out his/her responsibilities to the child and the Center. At the end of each year, continued enrollment is based on the performance review carried out by staff and the Policy Committee.

VOLUNTEER participation is an important way for parents to see how the program helps the children and to help the program at the same time. Working parents are asked to give 2 hours per week. Parents who spends less than full time away from home are asked to give six hours per week.

FUND RAISING activities and pledges are needed to provide 25% of the funds for the program. Foundation grants and other sources do not cover all expenses. Parents must help by raising at least $5,000.00 per year.

IX Parents Right To Appeal

The purpose of a Grievance Procedure is to make sure that every parent has the right to appeal to the highest decision making level of the organization.

If you have a complaint and wish to have a hearing you can request, from the Head Teacher of the program or the Community Services Coordinator, the procedure for a hearing on the matter.

Junk Food:

We are trying to encourage good eating habits with the children; therefore candy, soda, potato chips, etc. are not served or allowed in the People's Center.

Please help your child by not sending him/her with sweets. Also instruct guardians sent to pick up younger children not to enter the building with junk food.

Suspension:

Reasons for suspension from Program:

1. Poor attendance not due to illness.
2. Not having a complete physical check-up or the required immunizations.
3. Not attending Parent Orientation, Center Parent meetings or Parent Conferences.
4. Failure to maintain volunteer time obligation or not participating in Fund Raising Activities.

VII Center Policy Committee

The People's Center Policy Committee is made up of parents and other interested people who help make rules and regulations for all of the People's Center program:

1. Keeps parents informed of Center happenings
2. Participates in interviews and hiring of staff
3. Reviews and approves annual budget
4. Sponsors fund raising events
5. Represents the Center at public meeting.

The Policy Committee meets at least twice per month. Any parent who would like to attend a meeting can get the date and time from the bulletin board or the Center office.

6. Orientation - All parents are required to attend the two Parent Orientations scheduled during the year; before the summer program and before the fall program begins. If you do not attend orientation, your child cannot be accepted into the program on the next program day.

Attendance:

We are trying to teach the children to be reliable and to take advantage of all opportunities to learn. Good attendance is the first step.

When attendance falls below 80%, the program funds from the state are cut on the basis of absenteeism.

Each parent is expected to maintain a minimum of 80% attendance for his/her child.

When attendance repeatedly falls below 80%, the Program Director will review the matter. If there is no improvement, the matter will be brought to the Center Policy Committee for possible termination of enrollment.

Child Care Hours and Calendar:

Monday thru Friday
Day Care - 7:30 a.m. - 5:30 p.m.; Kindergarten - 11:30 a.m. - 5:30 p.m.; After School - 2:30 p.m. - 5:30 p.m. Tri-City is open all day during Public School vacation.

I. Pick-up:

All children are to be picked up by 5:30. Children should not be picked up before 4:30 because they miss part of the learning program when they are taken home early.

*All parents are asked to give the Head Teacher of your child's program a list of three responsible people who will pick your child up from the center on time.

II. LATE PICK UP:

If for some emergency reason you cannot pick up your child on time, please call the center to make arrangements for a staff member to stay late with your child.

An appropriate aged guardian must be 12 or older to pick up children under 8 years old. They should be instructed to enter the building alone in a quiet and orderly fashion so as not to disturb children napping or involved in educational activities. Also they should be reminded that no junk food is allowed in the center.

III. ABSENCE DUE TO ILLNESS:

When a child is sent home for illness:

If the parent is not at home, the child is to remain in the center until the parent has been notified and comes for him/her.

If a child is sent home from school ill, that child cannot be accepted back into the program without a note from the doctor or Tri-City's Health Center.

IV. RETURN FROM ILLNESS:

When a child returns to school:

1. Any child who is out of school 3 days or more ill must have a doctor's note to return to school. A check up at the Tri-City's CHAP is acceptable.

2. If a child still appears to be ill and is brought back to school, he can be refused by the teacher and the parent or guardian will be notified to take the child home.

3. Prescription medicine will be given to your child at school. Non-prescription medications must be accompanied by a signed note from the parent detaining why the medicine is being

given, the dosage and time it is due.

These procedures are necessary to protect your child's health and the other children he or she is exposed to.

CENTER CLOSINGS

1. New Year's Day
2. President's Birthday
3. Memorial Day
4. Independence Day
5. Columbus Day
6. Thanksgiving Day
7. Friday after Thanksgiving
8. Martin L. King's Birthday
9. Good Friday
10. Labor Day
11. Veteran's Day
12. Christmas Day

V. EMERGENCY CLOSING:

Emergency school closing will be announced over radio stations WNEW & WNJR by 7:00 a.m. each day the school will be closed.

Staff will also be notified by their immediate supervisor.

VI. OTHER RULES AND REGULATIONS:

Dress:

We encourage parents to dress their children in comfortable, washable clothes.

Pre-school children should bring a sheet, blanket and complete change of clothes. All belongings should be labled with their full name.

Money:

Children should be given money for school only on days this is requested. When children are given money, they spend it for junk food and do not want to eat the nutritious meals and snacks we have prepared.